

CHIEF SECRETARY OFFICE

INVITATION FOR BIDS (IFB)

DEVELOP, INSTALLATION, MAINTENANCE OF ASSETS AND INVENTORY MANAGEMENT SOFTWARE SYSTEM FOR THE WESTERN PROVINCIAL COUNCIL

CSWP/FIN-SUP-06/FI/01-2019

1. The Chairman, Procurement Committee (PC), on behalf of Chief Secretary of the Western Provincial Council invites sealed bids from eligible and qualified bidders for the Development, Installation, Maintenance of an Assets and Inventory Management Software System for the Western Provincial Council. Detailed description of the Requirements and Specifications are given in the bidding document.
2. Bidding will be conducted using the National Competitive Bidding (NCB) procedure that shall be governed by the Procurement Guidelines of Government of Sri Lanka (2006 edition) and is open to all eligible bidders that meet the eligibility and qualification requirements given in the bidding documents.
3. Interested eligible bidders may obtain further information from Accountant, Supplies of the Chief Secretary Office (WP), 204, Denzil Kobbakaduwa Mawatha, Battaramulla and inspect the bidding documents from 9.00 am to 3.00 pm on working, days commencing from 29.11.2019 at the above address. Telephone: 011-2092641, Facsimile 011-2092636 Email: supply@cs.wpc.gov.lk. Bidding Documents are also available on www.chiefsec.wpc.gov.lk/finance_v2/en/ only for inspection purposes.
4. A complete set of Bidding Documents in English Language may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Five Thousand (5,000.00) effective from 2019.11.29 to 2019.12.19 between 9.00 a.m and 3.00 p.m on working days from Accountant, Supplies of the Chief Secretary Office (WP), 204, Denzil Kobbekaduwa Mawatha, Battaramulla. The method of payment will be by cash.
5. Bids must be delivered to Accountant, Supplies of the Chief Secretary Office (WP), 204, Denzil Kobbekaduwa Mawatha, Battaramulla, before 2.00 p.m on 20.12.2019. Late Bids and Bids sent electronically will not be accepted and will be rejected.
6. All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the bidding documents in the amount of Sri Lankan Rupees Two Hundred Thousand (LKR 200,000.00) and it should be valid up to 120 days from the date of Bid Opening.
7. Bids shall be valid for a period of 90 days from the date of deadline for submission of the bids.
8. Bids will be opened immediately after the deadline for submission of bids, in the presence of bidders and/or their authorized representatives who choose to attend in person at the address stated above (in Para 5).
9. Western Provincial Council will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.
10. Pre Bid meeting will be held on 09.12.2019 at 10.00 a.m. at the 6th floor Meeting Hall, Chief Secretary's Office, No 204, Denzil Kobbekaduwa Mawatha, Baththaramulla.

**Chairman
Procurement Committee
Chief Secretary's Office
Western Provincial Council
204, Denzil Kobbekaduwa Mawatha,
Battaramulla.**